

SOUTHERN SUN TITLE COMPANY
7751 S. Suncoast Blvd.
Homosassa, FL 34446
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E-Mail: tgough@southernstitle.com

TITLE ORDER WORKSHEET

Our File No. _____

Purchase Price _____ Closing Date _____
Property Address _____

Legal Description: Lot No. _____ Block No. _____ Alt. Key _____
Subdivision: _____

Listing Firm: _____ Listing Agent: _____
Phone: _____ Cell Phone: _____
E-Mail: _____ Fax: _____

Selling Firm: _____ Selling Agent: _____
Phone: _____ Cell Phone: _____
E-Mail: _____ Fax: _____

Seller: _____
Address: _____
Phone: _____ Cell Phone: _____
E-Mail: _____ Marital Status: _____
Attend closing: Yes or No Mail-away: Yes or No

Buyer: _____
Address: _____
Phone: _____ Cell Phone: _____
E-Mail: _____ Marital Status: _____
Attend closing: Yes or No Mail-away: Yes or No

Total amount in escrow: _____ Held by: _____
Commission total: _____ Split: List Agent: _____ Sell Agent: _____

Lender: _____ Contact Person: _____
Phone: _____ Fax: _____
E-Mail: _____

Home Warranty: Yes or No Paid by: Buyer or Seller How much: _____
Home Warranty Company _____

Survey: Yes or No

Termite Inspection: Yes or No Termite Company: _____
Termite Inspection paid: Yes or No Collect at closing: Yes or No How Much: _____

Additional Comments: _____

